

**Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)**  
**March 7, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Vice Chair Edie Armenta called the meeting to order at 9:46 a.m.
2. **ROLL CALL:** Foundation Board Members Edie Armenta, Sarina Daniel-Muhammad, Araceli Gonzalez, Buck Goodspeed (by phone but not posted) and Jessica Rodriguez were in attendance.
3. **PUBLIC COMMENTS:** None
4. **CONSENT AGENDA:**
  - .01 Approve Minutes of December 6, 2021 and February 7, 2022 Regular Meetings – on a motion by Sarina Daniel-Muhammad, seconded by Jessica Rodriguez, vote 4-0, the Lewis Center Foundation Board approved the Consent Agenda.
5. **DISCUSSION/ACTION ITEMS:**
  - .01 Approve Lewis Center Foundation Board Member Job Description Revision – this revision is to have the President/CEO as the LCER Board Liaison who will report out at each meeting respectively – on a motion by Araceli Gonzalez, seconded by Sarina Daniel-Muhammad, vote 4-0, the Lewis Center Foundation Board approved the Job Description revision.
  - .02 Discuss Foundation Board Meeting Date and Time and Survey Results – Jisela Corona shared the results of the survey, which showed that 5:00 p.m. was the time that received the most votes for the meeting time. On a motion by Jessica Rodriguez, seconded by Araceli Gonzales, vote 4-0, the Lewis Center Foundation board approving moving the time of the meetings to the 1<sup>st</sup> Monday of the month at 5:00 p.m.
  - .03 Discuss Recruitment and Open Lewis Center Foundation Board Chair Position – Jisela Corona reported that we have been reaching out through our communication channels for recruitment. Edie Armenta just started as Vice Chair and cannot take on the Chair role at this time. Araceli Gonzalez volunteered to be the Chair and let the group know more about herself. On a motion by Edie Armenta, seconded by Sarina Daniel-Muhammad, vote 4-0, the Lewis Center Foundation Board nominated Araceli Gonzalez as the Foundation Board Chair.
  - .04 LCER Board Update – David Gruber reported that the organization is working on the 2022-23 budget and the Board will have a Strategic Planning meeting on April 15. The Foundation Board is invited to attend in the afternoon to discuss fundraising needs. Construction on the NSLA gym should begin soon and we are bringing in an additional portable at AAE for an additional TK classroom.
  - .05 Fundraisers
    - i. AAE Shade Fundraiser – David Gruber reported that this is a parent run fundraiser. The Foundation is tracking these donations within the AAE Capital Campaign funds. The parents have placed banners on campus and Jisela has added the fundraiser to the website to donate.
    - ii. NSLA Playground Fundraiser – David Gruber reported that the Foundation is tracking donations made specifically for the playground within the NSLA Capital Campaign funds. The Annual Galas have raised capital campaign funds, which may be used for items such as the playground, a marquee, bleachers, campus improvements, etc. The quote for the playground is currently \$100K, but due to the uncertainty of construction costs, quotes are good for only 30 days. More funds are needed to complete the playground. A link for direct playground donations will be sent in Infinite Campus and placed on the website. Jessica Rodriguez noted that families need communication on where we are with the playground, fundraising and how they can help. David will meet with Fausto regarding this communication.
    - iii. AAE and NSLA Brick Campaign – David Gruber reported that AAE has done a brick campaign in the past and the personalized bricks are in the ground in front of the AAE gym. We will be reintroducing this campaign and including NSLA as well to purchase bricks to be placed in front of the NSLA gym. Jisela is updating the text for the website and flyer.
    - iv. Brew Event – Jisela Corona reported that the former chair, Tyler Jaramillo was heading up this fundraiser and had researched breweries in the Inland Empire. It was discussed to plan a date and

then reach out to the breweries. Araceli Gonzalez asked about the structure of this event. It is a friendraiser where we would receive proceeds. She has many ideas on how to enhance the event and bring in partners to benefit all involved and raise a lot of funds. Araceli and Jisela will meet to discuss this further and bring information back to the next meeting. It was decided to have the event on May 26, 2022 from 5:30 – 7:30 p.m.

- v. Golf Tournament – Jisela Corona reported that we have not heard yet if we are able to partner with the Greater High Desert Chamber of Commerce again for the golf tournament, but that last year's notes said they were planning on moving it back to a late September date.

**6. INFORMATION INCLUDED IN PACKET: (Board members may ask questions on items for clarification.)**

- .01 Lewis Center Foundation Financial Reports
- .02 Donations 2021-22
- .03 Lewis Center Foundation Board Attendance Log
- .04 LCER Grant Tracking Report

**7. BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification – Buck asked what the Equity Training Grant was. It was a grant we did not receive that was applied for due to events in 2020. He also asked about the Snapdragon Book Foundation grant. We did not receive this grant either, but a list of books is submitted by teachers and staff and the grant purchases the books. The Amazon grant was not a monetary grant. The San Manuel Grant cycle is now open and we will be applying.
- .02 Make a brief announcement or report on his or her own activities – David Gruber reminded the Foundation Board that we follow the Brown Act and all meeting locations must be agenzized to be participate from. Both schools are locations, but any alternate location must be submitted 1 week prior to the agenda going out to be included on the agenda.
- .03 Future agenda items – Strategic Planning April 15 at NSLA and future Foundation Board training.

**8. RECOMMENDATIONS TO THE LCER BOARD: None**

**9. ADJOURNMENT: Vice Chair Edie Armenta adjourned the meeting at 10:56 a.m.**